Fire Extinguisher Maintenance Checklist

General guide based on BS 5306 principles
RMEC Fire & Security | 0161 241 0211 | sales@rmecfire.co.uk

Monthly visual checks (responsible person)

✓	Item
☐	Extinguisher is in its designated location
☐	Accessible and not obstructed
☐	Pressure gauge (if fitted) in the correct range
☐	Safety pin and tamper seal in place
☐	No obvious damage, corrosion or leakage
☐	Operating instructions legible

Annual service (competent person)

✓	Item
☐	Full inspection by a competent person
☐	Weighing / pressure test where required
☐	Service label updated
☐	Defective extinguishers replaced or repaired
☐	Written record retained

Extended service / discharge test

✓	Item
☐	Discharge test carried out at the recommended interval (typically 5 years for many types)
☐	Extinguisher refilled or replaced as required

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BAFE & SSAIB registered (CHES122)

This checklist is a general guide based on BS 5306 principles. Site-specific requirements and extinguisher types may vary. Always follow the manufacturer’s instructions and the recommendations of a competent person.